

**Asia Democracy Network (ADN)
4th Steering Committee (SC) Meeting**

November 1, (Sunday) 2015 / Seoul, Korea

Key Decisions of the 4th Steering Committee (SC) Meeting

Final Version

Participants

Steering Committee members present:

- Evelyn Balais-Serrano Human Rights (FORUM-ASIA),
- Harsh Jaitli Development (ADA)
- Eko Maryadi Press Freedom (SEAPA)
- Tur-Od Lkhagvajav Anti-corruption (TI-Asia)
- Gus Miclat Peace and Security (GPPAC)
- Kaustuv Bandyopadhyay Research (ADRN)
- Consuelo Lopa, William Gois Southeast Asia (SEACA), Co-convener
- Netra Timsina South Asia (People's SAARC)
- Zanaa Jurmed Northeast Asia (EADF)
- Anselmo Lee Hosting Country (KDN) Co-convener
- Absent : Election (ANFREL)

Observers:

- Paul Divakar Asia Dalit Rights Forum (ADRF)
- Sinapan Samydorai Task Force on ASEAN Migrant Workers
- Rachel Arinii Asia Pacific Resource & Research Centre for Women (ARROW)
- Allan Alegre Association for Progressive Communication (APC)
- Soe Aung Burma Partnership,
- Lynn Lee National Endowment for Democracy (NED)
- Chito Gascon Commission on Human Rights in the Philippines

Secretariat :

- Dr. Hyungsik SHIN (Secretary General),
- Soo Yon SUH (Coordinator)
- Suzin BAHC (Assistant Coordinator)

Welcoming and thanking the Steering Committee (SC) members of the ADN for meeting in Seoul, Korea on 1 November 2015,

Appreciating the commitment and services of the Co-conveners of the ADN for 2014-2015, **Melinda Quintos de Jesus**, Consuelo Lopa, Nimalka Fernando and Anselmo Lee, and Secretary General Dr Hyungsik Shin, and Coordinator Soo Yon Suh,

Agenda Item 3. Report from the ADN Secretariat (Since March 2015)

1. Welcome the activity report from the Secretariat,
2. Request the next SC to set the criteria for membership admission and make the necessary decisions as soon as possible,
3. Request all SC members, current and new, to respond to the online Peer Review Survey as soon as possible,

Agenda Item 4. Review of the Governance Rules

4. Reaffirm the revised Charter of Principles and Terms of Reference (ToR) as the two main official guidelines for the work of the ADN Steering Committee,
5. Request the new SC to develop accountability guidelines for individual members of the SC,
6. Work to make the ADN a membership-based network with full participation of members.

Agenda item 5. Nomination and Formation of Governance Mechanism for 2016-2017

7. Decides to elect the following organizations as new SC members for 2016 to 2017 to represent the different pillars or sectors,
 - ① Asian Forum for Human Rights and Development (FORUM-ASIA) for Human Rights,
 - ② Asian Network for Free and Fair Elections (ANFREL) for Elections,
 - ③ Asia Development Alliance (ADA) for Development and Equality,
 - ④ Global Partnership for the Prevention of Armed Conflict (GPPAC–Asia) for Peace and Security,
 - ⑤ Migrant Forum in Asia (MFA) for Migration,
 - ⑥ Participatory Research in Asia (PRIA) for ADRN
 - ⑦ International NGO Forum on Indonesian Development (INFID) for Freedom of Information / Open Government Partnership (OGP)
 - ⑧ People’s SAARC for South Asia,
 - ⑨ Solidarity for Asian People’s Advocacy (SAPA WG) on ASEAN for Southeast Asia,

⑩ Mongolian Democracy Network for North East Asia

8. Request the SC member organizations to nominate main representative and alternate as soon as possible,

9. Request the new SC to explore the possibility of inviting more regional CSOs and network in the following pillars – women and gender, excluded, marginalized and vulnerable groups such as Dalits, ethnic minorities, indigenous peoples, etc, and freedom of information, transparency, accountability, etc.

10. Decide to engage more with Open Government Partnership (OGP) as a way to promote transparency, freedom of information, access to information and civic engagement,

11. Decide to elect Evelyn Balais Serrano, Executive Director of FORUM-ASIA, Harsh Jaitli, Co-convenor of the ADA and Tur-Od Lkhagvajav, Representative of the Mongolian Democracy Network as the three Co-conveners of the ADN for 2016-2017,

12. Decide to designate the Korea Human Rights Foundation (KHRF) as the Secretariat for the ADN and appoint Anselmo Lee, Executive Director of the KHRF as Secretary General of the ADN for 2016 to 2017,

13. Decide to appoint Nimalka Fernando from Sri Lanka, Sushil Pyakurel from Nepal, Chito Gascon from Philippines and Michael Kau from Taiwan as advisors to the ADN,

Agenda Item 8. Action Plans for 2016-2017

14. Request the newly formed SC to develop concrete action plans including budget and fund-raising plan based on the thematic priorities by the Working Group on Governance and other suggestions,

15. Decides to have the next formal Steering Committee-5 and strategic planning meeting in Bangkok back-to-back with the General Assembly (6-7 Jan.) and the 25th anniversary of FORUM-ASIA (8 January 2015) and annual meeting of the ADA (10-11 January 2016)

List of the Governance Positions for 2016 to 2017

	Pillar / sector / sub-region	Organization
Steering Committee	① Human Rights	FORUM-ASIA
	② Election	ANFREL
	③ Development and Equality	ADA
	④ Peace and Security	GPPAC Asia
	⑤ Migration	MFA
	⑥ Transparency and Accountability / OGP	INFID
	⑦ Research	PRIA
	⑧ South Asia	People's SAARC
	⑨ Southeast Asia	SEACA / SAPA WG on ASEAN /
	⑩ Northeast Asia	Mongolia Democracy Network
Co-conveners	Ms. Evelyn Balais Serrano	Executive Director, FORUM-ASIA
	Mr. Harsh Jaitli	Co-convener, ADA
	Mr. Tur-Od Lkhagvajav	Representative of the Mongolian Democracy Network
Secretariat	Korea Human Rights Foundation (KHRF)	
Secretary General	Mr. Anselmo Lee, Executive Director, Korea Human Rights Foundation (KHRF)	
Advisers	1) Ms. Nimalka Fernando, Sri Lanka	
	2) Mr. Sushil Pyakurel, Nepal	
	3) Mr. Chito Gascon, Philippines	
	4) Mr. Michael Kau, Taiwan	

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Agenda

1. Roll Call
2. Adoption of the agenda and time schedule
3. Adoption of the proceedings of the 3rd Steering Committee (SC) Meeting (New Delhi, India, March. 2015)
4. Report from individual SC members
5. Report from the ADN Secretariat (Since March 2015)
 - A. Activity Report (Mar to Oct. 2015)
 - B. Update on membership campaign
 - C. Peer Review survey results
6. Review of the Governance Rules
 - A. Charter of Principles (revised in Aug. 2015)
 - B. Terms of Reference (ToR) (revised in Aug. 2015)
 - C. Accountability guideline for Individual SC members
7. Nomination and Formation of Governance Mechanism for 2016-2017
 - A. Steering Committee (SC)
 - B. Co-Conveners
 - C. Secretary-General and the Secretariat
 - D. Advisers Group
8. Action Plans for 2016-2017
9. Any Other Business